

MUSIC THEORY I  
FALL, 2014  
MWF 8:15 – 9:05  
VBMC 117

Linfield College  
MUSC 121/01  
Credit Hours: 2

Instructor: Dr. Albert Kim  
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Office Hours: By e-mail appointment only

**Disability statement for the McMinnville campus:**

Students with disabilities are protected by the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. If you are a student with a disability and feel you may require academic accommodations please contact Learning Support Services (LSS), as early as possible to request accommodation for your disability. The timeliness of your request will allow LSS to promptly arrange the details of your support. LSS is temporarily located in Malthus Hall, Room 3 (503-883-2562), and will relocate to Melrose Hall 020 during the semester. We will email notification to all students and faculty when this occurs. We also encourage students to communicate with faculty about their accommodations.

**Academic integrity:**

This course adheres to the college policy on academic honesty, as published in the Linfield College Course Catalog (p. 17). It is your responsibility to review it and to communicate promptly with me when in doubt of a potential violation.

**Attendance policy:**

I believe each of you has come to college out of your own desire and commitment to personal and scholarly growth. As a result, I expect that you will come to class prepared and on time, and that you will be prompt and straightforward with me when the need to miss class occasionally arises. Please review all policies on this page related to excused and unexcused absences and their effect on your grade. If you have concerns regarding your attendance or ability to attend class, please do not wait until the last minute to talk to me.

**E-mail policy for appointments and excused absences:**

All requests for individual meetings must be scheduled and confirmed by e-mail. Likewise, permission for excused absences and documentation of absences due to illness must be communicated by e-mail. If I do not have an e-mail record of it, the absence will be marked as unexcused. Eight or more excused absences will constitute grounds for an incomplete (I) course grade (see Course Catalog p. 14).

**Definition and effect of unexcused absences on course grade:**

Any absence not recorded by an e-mail to me, and any absence for reasons other than illness, emergency, or approved field trips (see Course Catalog p. 15), will be marked as an unexcused absence. Six or more unexcused absences = an automatic failing grade (F) for the course.

**Grading policy:**

I will evaluate your submitted work using numerical percentages, letter grades, or pass/fail grading systems as I deem appropriate to the assignment. Where possible, I will specify in writing my grading criteria for a given assignment.

Late assignments will be accepted on a case-by-case basis. I reserve the right not to accept an assignment past the deadline and apply a zero (0) toward the assignment grade. A deduction of one letter grade / ten percentage points per day past the deadline may be applied, regardless of the reason for the late submission.

A zero (0) grade will be given to unsubmitted assignments and assignments submitted well beyond the due date without a reasonable cause.

An unexcused absence from an exam constitutes grounds for a zero (0) grade on that exam.

When calculating grades I will use the following rubric to translate numerical percentages to letter grades or pass/fail marks\*:

A = 95-100 %	Check-plus = 100 %
A- = 90-94.9	Check = 80
B+ = 88-89.9	Check-minus = 60
B = 85-87.9	
B- = 80-84.9	
C+ = 78-79.9	
C = 75-77.9	
C- = 70-74.9	
D = 65-69.9	
F = less than 65%	

Your course grade will consist of the following components:

Mid-term	20%
Final exam	30%
Assignments/Quizzes	50%

**Exams (dates to be announced):**

1. Mid-term examination: keyboard knowledge of major and minor scales; written component testing notation and knowledge of fundamental terms and musical concepts.
2. Final examination or project
3. Announced quizzes may or may not be given this term.

**Required textbook and materials:**

Text: *Aural Skills in Context*

Materials: a neatly kept binder or notebook; music manuscript paper (blank stave); ruler; pencil